

**Frequently Asked Questions (FAQ's) about Wilkes University and
Courses Offered through Performance Learning Systems**

- **Why didn't I get my grade?**
 - Check your records to ensure that you have completed the Wilkes University Graduate Studies application, enclosed the \$45.00 one-time application fee and returned them to Wilkes University.
- **How do I get a transcript?**
 - See the attached forms or visit the Wilkes web site at <http://www.wilkes.edu/registrar> for a printable version of the Transcript Request Form.
- **How do I get a receipt?**
 - Please call PLS registration to request a receipt of payment. You may also send an email to register@plsweb.com and request a receipt.
- **Where do I get more information on the Education Development and Strategies degree program?**
 - For more information about the Master's degree program, call the Wilkes University Graduate Education Department at 570-408-4674 or toll-free at 1-800-945-5378 ext.4674 or 4671 or visit <http://www.wilkes.edu/gradteachered>.
- **How many PLS credits will count toward my Wilkes degree?**
 - For the Educational Development and Strategies major, you will be able to use up to twelve credits (or up to four PLS courses) to satisfy degree requirements. For a complete listing of PLS courses, please view the website at www.plsweb.com.
- **What PLS courses will count toward my Wilkes degree?**
 - Wilkes University awards graduate credit to those students who successfully complete PLS coursework. All PLS graduate courses preceded by a "W" are approved by Wilkes University and will count toward your degree. The courses need be completed in a specified time frame.